

## **Senior portraits: yearbook and hallway requirements**

**Due Wednesday November 16, 2011**

You will need to submit two senior pictures – **one** for the yearbook and **one** for the hallway composite. Please read the following carefully.

- For the class hallway composites, a **traditional vertical headshot is required**. That means no outdoor shots, no full-body shots, no horizontal shots, etc.

- For the yearbook, any vertical picture is acceptable. The yearbook will be printed in color. If you plan to use the same picture for both the composite and yearbook please make sure that it is a traditional headshot. Black and white, color or tinted photos are all acceptable.

Both the yearbook and class composites are produced digitally, therefore it is highly recommended that you or your photographer submit the portraits digitally as a jpeg with high resolution. **Please be sure that the file is named your student's last and first name.** **If you are using two different photos please also add "YB" to the photo file name to be used in the yearbook.** If only one photo is submitted it will be used for both the composite and the yearbook. If no photos are submitted your Life Touch photo taken at Round-Up will be used.

**Please submit all photos to the Yearbook Staff at [yearbook@bsmschool.org](mailto:yearbook@bsmschool.org) you will receive a reply confirmation that your photo was received.** Please note that as we get closer to the deadline (especially the day before and day of) it may take longer to get a reply confirmation as we will have numerous emails to sort through and confirm. Also the confirmation will be sent to the sender of the files, not to parents if sent directly from the photographer.

### **Senior Yearbook Baby Ads**

Parents of seniors may also purchase ad space in the back of the yearbook displaying a baby picture of their student and a personal message. Forms are available on the senior high yearbook page on the BSM website. These photos and messages are due Wednesday November 2, 2011.

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